

**WILLIAMSTOWN CEMETERY COMMISSION**

**October 12, 2016**

**Minutes – Bid Interviews**

**Present:** John Perkins, Chair, John Taylor, Orvil Lasell, Matt Couillard, Susan Lyons, Kevin Hennessey

Noted: John Perkins and Susan Lyons arrived at the Town Office at 5:30 for the purpose of copying papers for the meeting and to set up.

The meeting was called to order at 6:00 P. M.

The October 6<sup>th</sup> Minutes were read and reviewed and passed.

This special meeting was called for the purpose of interviewing the contractors who submitted bids. Schedule was set up for (4) half hour interviews with the first at 6:00 P.M. Those being interviewed were; Jason Hill, Tim Croteau, Kirk Strassberger and Joe Mangan. Discussions followed and after the last interview it was decided that John Perkins would check the references and a final meeting to award the bid would be held on Saturday, October 15<sup>th</sup> at 3:00.

Meeting on Saturday will need to be warned in three places and also placed on the Town website.

John P.            Should have a draft available on the Cemetery Budget on Saturday also.

**Meeting adjourned:** at 8:00 P.M.
